

# GREELEY POLICE DEPARTMENT

**General Order 103.00**

**Reviewed: 08/18**

## **103.00 OFFICE OF THE CHIEF OF POLICE**

### 103.01 Legal Authority:

The sanctioned governmental authority vested in the Chief of Police is delineated in the Charter of the City of Greeley, Article XIV, and the Greeley Municipal Code, Chapter 2.20.

### 103.02 Duties of the Chief of Police: The Chief of Police will:

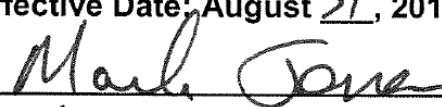
- Have the authority and responsibility for the leadership, direction, and control of the operations and administration of the police department;
- Conduct inspections to evaluate and improve overall performance and efficiency;
- Review departmental policies and procedures to determine if the goals and objectives of the Department are being met;
- Develop, present, and administer budgets for departmental operations; and
- Represent the Police Department to other governmental entities and to the general public.

### 103.03 Professional Standards/PIO Unit:

- The Professional Standards/PIO Unit will be staffed by a sergeant as a specialized assignment. The sergeant is responsible for the internal affairs function, the staff inspection function, and Public Information function of the Department with the authority to report directly to the Chief of Police. The Professional Standards/PIO Unit will:
  - Operate through the authority of the Chief of Police, and be directly responsible to that office.
  - Record, register, notify the Chief of Police, and control the investigation of complaints against departmental members, sworn and non-sworn, and provide support of complaint investigations conducted by line supervisory personnel.
  - Record, register and notify the appropriate authorities regarding Commendations for Department members.

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- Supervise and/or conduct the investigation of alleged misconduct within the Department.
- Maintain the confidentiality of the internal affairs investigations and records.
- Receive necessary administrative and clerical support from the Senior Administrative Specialist to the Chief of Police.
- Serve as the department's Public Information Officer, coordinating press releases and serving as the media's liaison.
- In his absence, the Patrol Watch Commanders will serve in this capacity unless otherwise designated by the Chief of Police.

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<b>Authorized by Mark Jones, Police Chief</b>		
<b>Effective Date: August <u>31</u>, 2018</b>		
 Signature	Date:	<u>8-31-18</u>