

308.00 Recruitment Plan

308.01 Procedure:

- The **Training & Personnel Sergeant** will administer the “Recruitment Plan”.
- The **Training & Personnel** Sergeant will conduct an annual evaluation of the department’s recruitment efforts. The report will contain the following elements:
 - Measurement of recruitment activities against quantitative goals;
 - Analysis of effectiveness, or ineffectiveness of recruitment;
 - Recommendations for improvement; and
 - Progress of implementation and compliance with the City’s Affirmative Action Plan.
- The “Recruitment Plan” will include the following elements:
 - Recruitment objectives stated in quantitative items,
 - A statement of the department’s authorized, budgeted, and actual strength,
 - Key activity timetables,
 - An itemized recruitment budget,
 - A written statement of support from the Chief of Police, and
 - Procedures for seeking assistance from community organizations and key leaders.
- The **Training & Personnel** Sergeant will complete a recruitment progress report for submission to the Chief of Police on an annual basis.
- The “Recruitment Plan” will contain provisions for recruitment efforts outside the City of Greeley to meet the goals identified in the plan, and to meet Affirmative Action goals.

GREELEY POLICE DEPARTMENT

General Order 308.00
308.00 Recruitment Plan

Review 09/12

Authorized by Jerry Garner, Police Chief

Effective Date: September 7, 2012

Signature *Jerry Garner*

Date: 9-4-12