

## GREELEY POLICE DEPARTMENT

**General Order 103.00**

**Reviewed: 08/20**

### **103.00 OFFICE OF THE CHIEF OF POLICE**

#### 103.01 Legal Authority:

The sanctioned governmental authority vested in the Chief of Police is delineated in the Charter of the City of Greeley, Article XIV, and the Greeley Municipal Code, Chapter 2.20.

#### 103.02 Duties of the Chief of Police: The Chief of Police will:

- Have the authority and responsibility for the leadership, direction, and control of the operations and administration of the police department;
- Conduct inspections to evaluate and improve overall performance and efficiency;
- Review departmental policies and procedures to determine if the goals and objectives of the Department are being met;
- Develop, present, and administer budgets for departmental operations; and
- Represent the Police Department to other governmental entities and to the general public.

#### 103.03 Professional Standards/PIO Unit:

- The Professional Standards/PIO Unit will be staffed by a sergeant as a specialized assignment. The sergeant is responsible for the internal affairs function, the staff inspection function, and Public Information function of the Department with the authority to report directly to the Chief of Police. The Professional Standards/PIO Unit will:
  - Operate through the authority of the Chief of Police, and be directly responsible to that office.
  - Record, register, notify the Chief of Police, and control the investigation of complaints against departmental members, sworn and non-sworn, and provide support of complaint investigations conducted by line supervisory personnel.
  - Record, register and notify the appropriate authorities regarding Commendations for Department members.

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- Supervise and/or conduct the investigation of alleged misconduct within the Department.
- Maintain the confidentiality of the internal affairs investigations and records.
- Receive necessary administrative and clerical support from the Senior Administrative Specialist to the Chief of Police.
- Serve as the department's Public Information Officer, coordinating press releases and serving as the media's liaison.
- In his absence, the Patrol Watch Commanders will serve in this capacity unless otherwise designated by the Chief of Police.
- Beginning January 1, 2023, report to the Division of Criminal Justice in the Colorado Department of Public Safety: All data relating to "Contacts" / "Use of Force" (as defined by C.R.S. § 24-31-901(1) & (4) ) conducted by Greeley Police Department officers, including:
  1. All Use of Force by Greeley Police Department officers that result in death or "Serious Bodily Injury" (as defined in C.R.S. § 18-1-901 (3)(p), including:
    - a. Date, time, and location of the Use of Force; perceived demographic information of the person Contacted provided that the identification of these characteristics is based on the observation and perception of the peace officer making the contact and other available data; names of all peace officers who were at the scene, identified by whether the peace officer was involved in the Use of Force or not except that the identity of other peace officers at the scene not directly involved in the Use of Force shall be identified by the officer's identification number issued by the P.O.S.T. board unless the officer is charged criminally or is a defendant to a civil suit as a result arising from the Use of Force.
    - b. Type of force used, the severity and nature of the injury, whether the officer suffered physical injury, and the severity of the officer's injury; whether the officer was on duty at the time of the Use of Force; whether the officer unholstered a weapon during the incident; and whether the officer discharged a firearm during the incident.
    - c. Whether the Use of Force resulted in a Greeley Police Department investigation, and result of that investigation.

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- d. Whether the Use of Force resulted in a citizen complaint and the resolution of that complaint.
2. All instances when a peace officer resigned while under investigation for violating department policy.
  3. All data relating to Contacts conducted by Greeley police officers including:
    - a. The perceived demographic information of the person Contacted provided that the identification of these characteristics is based on the observation and perception of the peace officer making the Contact and other available data.
    - b. Whether the Contact was a traffic stop; the date, time, and location of the Contact; the duration of the Contact; the reason for the Contact, the suspected crime; result of the Contact, such as:
      - i. No action, warning, citation, property seizure, or arrest.
      - ii. If a warning or citation was issued, the warning provided or violation cited.
      - iii. If an arrest was made, the offense charged.
      - iv. If the Contact was a traffic stop, the information collected, which is limited to the driver.
    - c. The actions taken by the officer during the Contact, including but not limited to whether:
      - i. The officer asked for consent to search the person, and if so, whether consent was provided.
      - ii. The officer searched the person or any property, and if so, the basis for the search and the type of contraband or evidence discovered, if any.
      - iii. The officer seized any property and, if so, the type of property that was seized and the basis for seizing the property.
      - iv. If the officer un-holstered a weapon during the contact.

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- v. If the officer discharged a weapon during the contact.
4. All instances of unannounced entry into a residence, with or without a warrant, including:
- a. Date, time, and location of the use of unannounced entry.
  - b. Perceived demographic information of the subject of the unannounced entry, provided that the identification of these characteristics is based on the observation and perception of the officer making the entry and other available data.
  - c. Whether the officer un-holstered a weapon during the unannounced entry.
  - d. Whether the officer discharged a firearm during the unannounced entry.

<b>General Order 103.00</b>	<b><u>OFFICE OF THE CHIEF OF POLICE</u></b>	<b>Reviewed: 08/20</b>
<b>Authorized by Mark Jones, Police Chief</b>		
<b>Effective Date: August <u>7</u>, 2020</b>		
<small>DocuSigned by:</small> <i>mark jones</i> <small>780B52491515414...</small>	<b>Date:</b>	<u>8/10/2020</u>
<b>Signature</b>		