

GREELEY POLICE DEPARTMENT

General Order 207.00

Reviewed: 01/19

207.00 CORRESPONDENCE

- Deputy Chiefs may at their discretion designate members of the division authorized to sign official departmental correspondence.
- All departmental correspondence directed to the following will be prepared for the signature of the Chief of Police:
 - The President of the United States,
 - Any member of the United States Congress,
 - The governor of any state,
 - The staff of the governor of any state,
 - Any member of the Colorado State Legislature.
- The official letterhead of the City of Greeley will be used when corresponding on official business.

General Order 207.00	<u>CORRESPONDENCE</u>	Reviewed: 01/19
Authorized by Mark Jones, Police Chief		
Effective Date: January <u>15</u>, 2019		
<u> Mark Jones </u>	Date:	<u> January 15, 2019 </u>
Signature		