

GREELEY POLICE DEPARTMENT

General Order 367.00

Reviewed: 03/19

367.00 LESSON PLANS

- A lesson plan will be required for all training classes provided by the Police Department.
- The lesson plan will describe the content of the training and specification of the appropriate instructional technique, as well as the following:
 - A clear, concise statement of performance objectives;
 - The relationship of the training to job tasks;
 - The identification of the material to be learned by the students including copies of all handouts, and a copy of all departmental policies covered in the training;
 - The method of evaluating the student's level of knowledge;
 - The format of instruction to be used; and
 - The amount of time spent per portion of the lesson.
- The method of instruction should be correlated to the subject matter being presented. Types of instructional formats to be identified in the lesson plan include:
 - Conferences,
 - Field Experiences,
 - Presentations,
 - Group Problem Solving, or
 - Simulations.
- All lesson plans will be submitted to the Support Services Deputy Chief for approval prior to implementation. The Support Services Deputy Chief will ensure the lesson plans are complete, consistent with agency requirements, coincide with departmental policy, and are retained on file in the Training Unit.

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Authorized by Mark Jones, Police Chief		
Effective Date: March <u>21</u> , 2019		
<u>Mark Jones</u>	Date:	<u>March 21, 2019</u>
Signature		