

DEMONSTRATION PERMIT APPLICATION PACKET INSTRUCTIONS

NOTE – If you intend to hold an event that is for an entertainment activity other than a demonstration that is designed to express views or grievances you will need to submit a Revocable Permit through the City of Greeley City Clerk’s Office (970) 350-9743.

Included in this packet are:

1. Demonstration Permit Application for groups of 10 or more persons
 - If you are planning a Demonstration that involves crossing streets (parade, march, etc.), you must include a map. This map should show
 - i. The start/end point(s),
 - ii. The route of the event, and
 - iii. The locations of people monitoring the intersections.
 - If you are planning a Demonstration that will take place in a park, you will need to reserve the park through the Culture, Parks and Recreation Department www.greeleygov.com.
2. Sound Amplifying Permit Application
 - If you intend to use amplified sound (speakers, PA system, megaphone, etc.), you must complete the Sound Amplifying permit application
Note: Please understand that this permit does not negate Municipal codes about extreme noise levels and/or late night events. **No sound amplification equipment shall be used prior to 7:00 am or after 10:00 pm.**

You will receive an email or a call when your permit has been approved. Your approved permit may include additional specifications regarding your specific demonstration. If your permit application is denied, you may appeal the denial within two days by submitting a request to the City Manager.

Turn application into the Police Department at:

2875 W. 10th Street
Greeley, CO 80634

Applications must be received at least three business days prior to the event. For more information, call (970) 350-9605 or (970) 350-9670.

DEMONSTRATION PERMIT APPLICATION

Permit Received <input type="text"/>	Map of Route Included: <input type="checkbox"/>
Sound Amplification Permit Included: <input type="checkbox"/>	Not Needed <input type="checkbox"/>
Not Needed <input type="checkbox"/>	Traffic Approval complete: <input type="checkbox"/>
	Not Needed <input type="checkbox"/>

APPLICATION FOR A PERMIT TO CONDUCT A DEMONSTRATION ATTENDED BY 10 OR MORE PERSONS IN OR UPON THE PUBLIC STREETS, SIDEWALKS, AND/OR PARKS WITHIN THE CITY OF GREELEY, COLORADO.

IMPORTANT

This application must be completed in full and submitted to the Greeley Police Department three full business days (72 hours, exclusive of weekends and legal holidays) before the event for which the permit is requested (Section 18-148 City of Greeley Municipal Code)

Applicant Name/Organizer: Phone Number:

Applicant/Organizers' Address: Email Address:

Authorized Head of Organization: Phone Number:

Date of Event: Start Time: End Time:

Purpose of Event:

Type of Event:

Location of Event

Starting/Ending Point of Route (be specific):

Map for street crossings attached: Yes No

Estimated number of attendees: Estimated number of vehicles participating:

Estimated number of animals participating:

Plans for set-up, assembly and dispersal: _____

Will the event occupy...

- A park
- Any part of a public street
- Public sidewalks, parking lots or alleyways

Is sound amplifying equipment to be used? Yes No (If Yes, fill out the Sound Amplifying application)

What clean-up arrangement have been made? _____

Notes/Additional Comments: _____

I certify that I have read Title 18, Chapter 1, Article V Greeley Municipal Code. I agree to conduct this demonstration in compliance with the provisions of the laws and ordinances, and the specifications of this permit, and am aware that violations of the terms of this permit will be grounds for immediate revocation of this permit, and may subject me and all participants to prosecution.

Applicant's Signature

Date and Time

Permit Approval/Denial

A permit regarding the attached application is hereby APPROVED with the following specifications:

Chief of Police or Designee

Date and Time

NOTE: THIS PERMIT MUST BE IN POSSESSION OF PERSON CONDUCTING EVENT ON LOCATION AND SHALL BE SHOWN TO ANY OFFICIAL OF THE CITY OF GREELEY UPON DEMAND.

A permit regarding the attached application is hereby denied.

Chief of Police or Designee

Date and Time

APPEAL SUBMITTED TO CITY MANAGER'S OFFICE: Date/Time

ACTION TAKEN BY CITY MANAGER'S OFFICE:

Approved

Denied

City Manager

Date and Time

SOUND AMPLIFYING EQUIPMENT PERMIT APPLICATION

UNDER THE PROVISIONS OF, TITLE 12, CHAPTER 6, ARTICLE III, GREELEY MUNICIPAL CODE A
PERMIT TO UTILIZE SOUND AMPLIFYING EQUIPMENT AS BELOW IS GRANTED WITH THE
FOLLOWING SPECIFICATIONS:

- ✚ No sound amplifying equipment shall be used prior to 7:00 a.m. or after 10:00 p.m.
 - ✚ Indoors, the projection of the sound may not be plainly audible to persons out of doors and at or beyond the property line from which the sound is being emitted.
 - ✚ Noise may not be at a sound level higher than necessary, to accomplish the purposes for which a permit was granted.
 - ✚ May not be within 500 feet of any place where a public council, board or court is in session.
 - ✚ May not produce any noise emitted at levels which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of a reasonable person of normal sensitivities.
-

Name of Applicant:

Address and Phone #:

Email Address:

Name of Organization (if applicable):

Date:

Starting Time:

Ending Time:

Purpose:

Location : –

Type of Equipment:

Route of Travel (if equipment is mobile)

Check one or more: Voice Music Vehicles License Plate #(s) If Applicable:

Approximate Number of Participants:

Purpose: Commercial Non-Commercial

Applicant Signature

Date

APPROVED

(circle one)

DENIED

Chief of Police or Designee

Date